

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

Logged Scored

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

Section 1: Budget Proposal

27 OCT 2009

1. Name of Ward

KNIGHTON

RECEIVED
MEMBERS' SUPPORT

2. Title of proposal

HOLBROOK HALL REPAIRS, HOLBROOK RD, L —

3. Name of group or person making the proposal

KNIGHTON PAROCHIAL CHURCH COUNCIL

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

1. GRANT REQUIRED TO FUND ESSENTIAL REPAIRS TO BUILDING
2. THE PUBLIC AT LARGE WILL BENEFIT AS THIS IS THE ONLY LARGE MEETING PLACE, AVAILABLE TO ALL, IN THE AREA.
3. THE SUCCESS OF THE PROPOSAL WILL BE VISIBLE DUE TO THE REPAIRS NOT BEING HIDDEN.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£

£1500 to £9100

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
<i>BUILDERS ESTIMATE</i>		
REPAIR 3 TIMBER & 6 STEEL WINDOWS		£3750 + VAT.
REMEDIATION WORKS TO ELECTRICAL SYSTEMS		£3350 + VAT.
ADDITIONAL HAND RAILING & ADJUST HEIGHT OF FOOT PATH AT EMERGENCY EXIT FOR DISABLED.		£1500 + VAT.
Total		£9100 + VAT.

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No.

9. Who proposed the project? Please provide contact details.

Name of contact person	<i>C. N. FREER.</i>
Your position in organisation or group	<i>CLERK OF WORKS</i>
Name of organisation or group	<i>KNIGHTON PARISH CHURCH COUNCIL</i>
Address	<div style="border: 1px solid black; width: 100%; height: 60px;"></div>
Phone number	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
Email	<i>N/A</i>


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	C.N. FREER. OF KNIGHTON A.C.C.
Your position in organisation or group	CLERK OF WORKS.
Name of organisation or group	KNIGHTON A.C.C.
Address	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Phone number	<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
Email	N/A

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	C.N. FREER.
Signature	
Date	13/10/09.

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

**ST MARY MAGDALENE with ST GUTHLAC
KNIGHTON**

The Rev'd Christopher Allen

Knighton Vicarage, Church Lane, Knighton, Leicester LE2 3WG

Tel Vicarage: 0116 270 5730 (mobile 07778 538 958)

Parish Office: 0116 270 2705

email: vicar@knightonparish.co.uk

Please reply to:



12/10/2009

Dear Mr Letten,

Holbrook Hall

Further to our recent telephone conversation, the current position at Holbrook Hall is that the Parochial Church Council have decided to undertake all of the repairs necessary to bring the building up to standard & when they are complete, to consider improving the toilets & kitchen.

An inspection has been undertaken by an Architect, who has prepared a report listing all of the repairs necessary, & these have been costed at £40,000 inclusive of architects fees & V.A.T. We have in mind to complete the work in sections, as money becomes available, & we shall be most grateful for any financial assistance that the Council may be willing to give.

I therefore enclose a grant application form for the Ward Community Fund in which I have given brief details of three of the more urgent items of the remedial works proposed.

I would be happy to meet you on site, if you wish, where I could show you what is proposed & discuss the matter further.

Yours Sincerely,

C.N.FREER

S.Letten Esq.
Member Support Team,
2 Floor, Town Hall,
Leicester City Council,
Leicester.
LE1 9BG